



## INTERNSHIP AGREEMENT

Graduate Internship (post lauream)

Between: **COMPANY/INSITUTION NAME**

ADDRESS: \_\_\_\_\_

TOWN: \_\_\_\_\_

COUNTRY: \_\_\_\_\_

Phone: \_\_\_\_\_

e-mail: \_\_\_\_\_

represented by: \_\_\_\_\_

and: hereafter referred to as "The Company/Institution"

**POLITECNICO DI TORINO**

Corso Duca degli Abruzzi, 24

10129 - Torino

ITALIA

(C.F.: 00518460019)

represented by Mrs. **Chiara Biglia**, nata il 05/08/1971 a Torino (TO),

Head Career Center Division

The following is agreed:

### 1. AIM

This agreement sets the framework for accepting at the Company/Institution:

**NAME SURNAME**

born on \_\_\_\_\_

in \_\_\_\_\_

graduated on \_\_\_\_\_

**Laurea Magistrale (Master of science-level) in \_\_\_\_\_**

### 2. SUBJECT OF THE PLACEMENT \_\_\_\_\_

### 3. COMPANY/INSITUTION AND ACADEMIC TUTOR

The company/institution appoints to supervise and assist the intern during his period with the company/institution:

NAME SURNAME \_\_\_\_\_

Phone: \_\_\_\_\_

e-mail: \_\_\_\_\_

Politecnico appoints to assist the intern:

NAME SURNAME (Prof.) \_\_\_\_\_

Dipartimento di \_\_\_\_\_

Phone: \_\_\_\_\_

e-mail: \_\_\_\_\_

#### 4. DURATION OF THE AGREEMENT

The internship is scheduled from \_\_\_\_\_ to \_\_\_\_\_ with the following daily timetable:  
Monday - Friday \_\_\_\_\_

The intern may interrupt the internship at any time, giving reasoned written communication to the academic tutor and the company tutor. The parties may interrupt the internship by giving at least 7 days written notice to the other party in the event that one of the subjects involved does not comply with what is signed in the agreement.

#### 5. LOCATION

The internship will be held in:

ADDRESS: \_\_\_\_\_

#### 6. WAGES, BENEFITS

The internship has no financial costs for the Politecnico di Torino. During the internship the intern could be entitled to an allowance of \_\_\_\_\_ in charged to the Company/Insitution according to the national law or referring to specific internal policy of the Company/Insitution.

#### 7. CONFIDENTIALITY AND INDUSTRIAL/INTELLECTUAL PROPERTY

For all issues related to confidentiality and Industrial and Intellectual Property, reference is made to the current regulations in this field and to any potential specific agreement made between the Intern and the Host Organization.

#### 8. HEALTH INSURANCE

The student undertakes to complete all formalities concerning his/her health insurance during his/her stay abroad, following the procedures established by the host country.

#### 9. ACCIDENTS

The intern is insured by the following institutional insurance policies:

- Liability insurance: n. 2018/03/2322547, Reale Mutua Assicurazioni ([https://www.swas.polito.it/services/polizze/doc\\_RC.asp](https://www.swas.polito.it/services/polizze/doc_RC.asp))
- Accidents insurance n. 2018/05/2777677, Reale Mutua Assicurazioni ([https://www.swas.polito.it/services/polizze/doc\\_IC.asp](https://www.swas.polito.it/services/polizze/doc_IC.asp))

Notification of any injury of the trainee should be submitted via e-mail to [PEPS.Gestioneptab@polito.it](mailto:PEPS.Gestioneptab@polito.it) forwarding medical documentation showing the prognosis and the injury. Following receipt of the communication, the Polytechnic of Turin will forward a document to be filled out by the injured person evincing the dynamics of the event. The report must be made within the stipulated period of 48 hours from the Politecnico di Torino's receipt of the above-mentioned form.

#### 10. RESPONSABILITIES

The party unable or hindered in its capacity to fulfil its duties is exempt from compensation for damages against the other party, if such failure or delay to fulfil its duties derives from the impossibility of performing activities due to force majeure for example, but not only limited to, outbreaks of epidemic diseases, strikes, boycott, lockouts, fire, war (declared or not), civil war, riots and revolutions, requisitions, embargo, power outages, delays in the delivery of components or raw materials.

**11. GENERAL ASPECTS OF SAFETY AND PREVENTION FOR INTERNS**

- The host institution/company provide and adopt all preventive and safety measures to protect the health and safety of the interns, assuming any risk assessment burden, even if only potential, to which interns could be exposed to during their stay at companies/institutions;
- The host institution/company shall provide and ensure interns with the training and information about the specific risks associated with the activities to be carried out at your premises as well as the places they will have access to;
- The intern shall comply with all the prevention measures adopted by the host that will be made available on site;
- The intern also commits, before departure, to take notice of the general risks associated with the "country of destination" according to the indications available on institutional channels, such as [www.viaggiasesicuri.it](http://www.viaggiasesicuri.it)

Drawing up in .....

Date .....

Company representative

\_\_\_\_\_

Academic tutor of Politecnico di  
Torino Prof. \_\_\_\_\_

Head of Career Center Division

Mrs. Chiara Biglia

The intern

\_\_\_\_\_

FAC-SIMILE